

## **APPLICANT PRIVACY POLICY**

### **Purpose**

loanDepot.com, LLC (including our affiliates, “we”, “us” or “loanDepot”) values your trust and privacy. This Privacy Policy (“Policy”) addresses:

- The types and use of information collected during the application process and recruitment process and why we collect it
- Technologies used to conduct passive collection of application information
- Applicant’s rights pertaining to the access and correction of the data collected
- Security used to protect application information

If you are a current or former customer of one of loanDepot’s other services, please visit that respective company’s privacy policy by using the links below.

[www.loandepot.com/privacypolicy](http://www.loandepot.com/privacypolicy)

[www.mellohome.com/privacy-policy](http://www.mellohome.com/privacy-policy)

[www.closingusa.com/privacy-policy](http://www.closingusa.com/privacy-policy)

### **Scope**

This policy describes loanDepot’s practices in connection with the information we collect via the careers section of loanDepot.com (our “Careers Site”), through social media, or other interactions with a representative from our recruitment team.

### **Information We Collect**

#### Information You Provide

We may collect the following information from you in connection with your application:

- Information needed to establish an account on our Careers Site
- Name, address telephone number, email address or other contact information
- Previous work experience and education information
- Skills
- Professional and other work-related licenses, permits, or certifications held
- Information related to references
- Any other information you choose to provide (e.g. desired salary, employment preferences, etc.)

If you provide the personal data of a reference or any other individual during the application process, it is your responsibility to ensure consent from that person is obtained prior to providing the information to us.

#### Information from Other Sources

loanDepot may obtain information about you from your references or a background and/or credit check performed in connection with your application, as permitted by applicable law.

## **Use of Information**

By registering on the Careers Site, you agree to allow us to contact you using the information you provide. We do not sell the data we collect from you. The information you submit will be used for loanDepot's recruitment, management and planning purposes, as permitted by law, including:

- To process your application
- To assess your qualifications for a job
- To perform background or reference checks related to your job application

This information will be added to loanDepot's database and may be used to consider you for employment opportunities at loanDepot or loanDepot's affiliated companies in addition to the one you applied for, as well as for additional job recruiting functions. We will also share the data we collect from or about you as required by law, such as to comply with a subpoena or similar legal process.

If we hire you, the personal data we collect may be incorporated into our human resources system and may be used to manage the new-hire process. It may become a part of your employee file and may be used for other employment-related purposes.

## **Data Retention**

We will retain personal data for the period of time necessary to fulfill the objectives outlined in this Policy, unless a longer retention period is required or permitted by law.

## **Passive Information Collection**

### Normal Website Usage and Cookies

You can visit the Careers Site without telling us who you are and without revealing any personally identifiable information. During these types of visits, we collect and store statistical information on an anonymous basis, such as the information about the time and length of your visit, the website you last visited, the pages you request, and the date and time of those requests. We may also collect and store the name of your Internet Service Provider.

We also use cookies when you enter the Careers Site to help us gather this type of statistical information that does not include personally identifiable information. Cookies are pieces of information that a website transfers to an individual's hard drive or device for record keeping purposes so that we can track our Careers Site and user activity. The use of cookies is an industry standard and you will find them at most websites. Most browsers are initially set up to accept cookies. If you'd prefer, you can set your browser to refuse cookies or to alert you when cookies are being sent. However, if you do so, some parts of the Careers Site may not work properly for you.

### Clear Gifs (Web Beacons/Web Bugs)

Clear gifs (a.k.a. Web Beacons/Web Bugs) help us better manage content on the Careers Site by informing us what effective. Clear gifs are tiny graphics with a unique identifier, similar in function to cookies, and are used to track the online movements of Web users. In contrast to cookies, which are stored on a user's computer hard drive, clear gifs are embedded invisibly on web pages and are about the size of the period at the end of this sentence.

We may also use clear gifs in our HTML-based emails to let us know which emails have been opened by recipients. This allows us to gauge the effectiveness of certain communications.

#### Do Not Track Signals

Our Careers Site does not currently actively respond to "Do Not Track" browser signals or mechanisms.

#### **Accuracy of Your Information**

If you register on the Careers Site, you may access, review, and change your personal data at any time by logging in and updating your account information.

#### **Security**

We restrict access to personally identifiable data about you, including but not limited to your contact information, to those employees and other persons hired by us who need to know the information to fulfill employment and recruiting functions. We maintain physical, electronic and procedural safeguards that comply with applicable federal standards to guard your personally identifiable information.

#### **Children's Privacy**

Our Careers Site is not directed to children under the age of thirteen (13). We request that children do not provide personally identifiable information via our Careers Site. We do not knowingly collect information from children under 13 without parental consent. For more information about the Children's Online Privacy Protection Act (COPPA), visit the Federal Trade Commission (FTC) website.

#### **Changes to the Policy**

As permitted by law, we may change this Policy. If there are material changes to this Privacy Policy in the future, we will notify you through the Careers Site. We encourage you to periodically review our Policy for information on our privacy practices.

#### **How to Contact Us**

We continuously strive to comply with all applicable federal and state privacy laws. You can contact our privacy office with any privacy related questions through the following:

Email: [Privacy@loanDepot.com](mailto:Privacy@loanDepot.com)

Postal Mail: 6561 Irvine Center Drive, Irvine, CA 92618

Effective Date of this Policy: 1/27/2022